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MARION COUNTY REPUBLICAN CENTRAL COMMITTEE BYLAWS

DEFINITIONS

As used in this document:

“Primary Election” refers to the election held in even-numbered years at which the major parties nominate candidates for office.

“General Election” refers to the election held on the first Tuesday after the first Monday of November.

“PCP” and “member” are both used to refer to individuals on the Marion County Central Committee. “Member” denotes one’s capacity on and relationship to the Committee and includes Republican elected officials. “PCP” denotes one’s capacity as an elected or appointed representative of a voting district.

ARTICLE I — AUTHORITY

A. Party

The Marion County Republican Central Committee (MCRCC) is the highest party authority in county Republican Party matters and may adopt bylaws, rules, or resolutions for any matter of county Party government that are not in conflict with the Bylaws of the Oregon Republican Party (ORP).

B. Bylaws

These Bylaws shall govern the operations of the MCPCC.

The Bylaws shall become effective upon their adoption at a duly-called meeting of the MCRCC and shall remain so, with adopted amendments, until repealed.

Proposed changes to these Bylaws must be submitted to the Executive Committee (see Article IX) at least 30 days prior to any vote on the changes.

Notice of intent to change the bylaws must be transmitted either electronically or by United States Postal Service (USPS), to all MCRCC members, postmarked no later than ten days prior to the date of the meeting at which such changes will be decided. A copy of the proposed changes shall be included with such notice

A two-thirds majority vote of those members present and eligible to vote shall be required to amend the Bylaws.

Changes in Oregon Revised Statutes (ORS) that conflict with these Bylaws shall supersede these Bylaws without the requirement of a vote of the MCRCC

The MCRCC shall not adopt bylaws that conflict with the ORP Bylaws or ORS. Should there be a conflict between the ORP bylaws and/or ORS, the ORS will take highest precedence followed by ORP Bylaws.

ARTICLE II — MEMBERSHIP

The Marion County Republican Central Committee (MCRCC) shall be comprised of all Marion County Republican Precinct Committee Persons (PCP) and Republican elected officials.

ARTICLE III — APPOINTMENT OF PCPs

A person to be appointed as a PCP must be nominated by a current PCP at a general meeting.

Persons appointed as PCPs must be present at the meeting at which they are nominated for appointment.

Each nominee will be allowed three minutes to present why they should be appointed as a PCP.

A simple majority of those present and eligible to vote will be required to accept the nomination.

Upon certification by the Marion County Clerk, the appointed PCP shall enjoy all the rights and privileges of elected PCPs except the right to cast ballots for Officers, Delegates, and Alternates in the Organizational Meeting.

ARTICLE IV — TERM OF OFFICE

The term of office of PCPs is from the 35th day after the date of the Primary Election until the 35th day after the date of the next following Primary Election.

ARTICLE V — MEETINGS

A. Organizational Meeting

The Biennial Organizational meeting of the MCRCC shall be held as prescribed by ORP bylaws.

Upon the call of the outgoing Chair of the MCRCC, the MCRCC shall hold its Organizational Meeting no earlier than the date of the General Election nor later than November 25 of even-numbered years. Notice of such meeting must be sent electronically or mailed via USPS no later than 21 days prior to the date of the meeting, to all certified Republican PCPs in Marion County. A copy of the notice must also be sent to the ORP Central Committee no later than 10 days prior to the date of the meeting.

The purpose of the meeting is to elect officers for the MCRCC and to elect Delegates and Alternate Delegates to the ORP Central Committee pursuant to these Bylaws and to conduct any other business deemed appropriate by the MCRCC.

Within 5 business days of the County Organizational Meeting, the newly-elected Chair of the MCRCC shall cause notice to be provided to the ORP Central Committee, in writing, of the names of each County Officer and the names of each Delegate and Alternate Delegate. The MCRCC must also provide current copies of its Bylaws and Rules to the ORP Central Committee no later than November 30 of each even-numbered year.

Within 5 business days of election, the newly-elected Chair of the MCRCC shall cause notice to be provided to the county Clerk's office designating the newly-elected county Chair and/or designated representative as an official authorized to communicate with and receive notices from the county Clerk on behalf of the MCRCC.

Within 5 business days of election, the newly-elected Chair of the MCRCC shall cause all appropriate forms to be filed with the Secretary of State's office, which will provide adequate notice to that office of the change in party leadership and will officially transfer responsibility for contribution and expense reporting to the new officers.

In the event that the MCRCC fails to organize, the Chair of the ORP Central Committee may appoint a temporary county Chair for the purpose of calling an Organizational Meeting

The temporary Chair must call an Organizational Meeting within 60 days of one's initial appointment. Until officers and Delegates are duly elected, the temporary Chair may represent the MCRCC as a temporary delegate to the ORP Central Committee.

B. Other Meetings

At least four Central Committee meetings must be held each year.

The Chair or a simple majority of the Executive Committee may call MCRCC or Executive Committee meetings by providing a 10-day notice of the meeting to all members of the appropriate committee electronically or by USPS.

The Secretary shall call a meeting of the MCRCC at the written request signed by 51% of the members. The notice of meeting will be transmitted either electronically or by USPS postmarked no later than 10 days prior to the scheduled meeting date to members.

Notice of MCRCC and Executive Committee meetings will be transmitted either electronically or by USPS postmarked at least 10 days prior to the meeting date to those members whose presence at these meetings is required by these Bylaws.

C. Quorum

A quorum shall be present before conducting any business. (See Article X)

ARTICLE VI — OFFICERS

A. General

There shall be four elected Officers of the MCRCC: Chair, Vice-Chair, Secretary and Treasurer.

Any person who has been a member of the MCRCC for 180 days or elected in the May election immediately prior to the Organizational Meeting shall be eligible to hold office.

B. Election

Candidates for Officers shall notify the Secretary in writing or electronically of their candidacy no later than 15 days prior to the General Election in the years the Organizational Meeting occurs.

The Secretary will send the list of candidates who have submitted intent to run for an Officer position to voting members no later than 10 days prior to the date of the General Election.

Officers will be elected by majority vote of those duly-elected and certified PCPs present at the meeting. If there is more than one candidate for an office, voting shall be by secret written ballot.

C. Term of Office

Officers shall be elected for a two-year term. Persons elected to fill a vacancy shall serve only until the completion of the term.

D. Vacancies

Should a vacancy occur in the office of Chair, the Vice-Chair shall assume the office of Chair until a new Chair is elected at an MCRCC meeting within the following 90 days.

When vacancies in any other office prescribed in this article occur, the Executive Committee shall select a qualified person to perform the duties of the office until a new Officer is duly elected at a meeting of the MCRCC.

ARTICLE VII — POWERS AND DUTIES

A. Chair

Upon election at the biennial Organizational Meeting of the MCRCC, the Chair shall comply with the notification requirements associated with the meeting.

As soon as practical after assuming office, the Chair shall become familiar with all ORS and ORP Bylaws, Standing Rules applicable to the MCRCC, Platform, and MCRCC legal documents.

The Chair shall have general charge of the affairs of the MCRCC with the advice and consent of the Executive Committee and the MCRCC.

The Chair or designated representative shall preside at all meetings of the MCRCC and Executive Committee.

The Chair shall supervise and direct all officers, committee chairs, and employees of the MCRCC.

Any Chair's reports requiring mailing by USPS should, when possible, be coordinated with the other mailings by the Secretary. All communications should be sent electronically to those members who have the capacity to receive such communication.

The Chair shall call MCRCC meetings as prescribed in these Bylaws and such other times as deemed necessary.

The Chair shall appoint the following standing committees: Precinct Organization, Candidates Assessment, and Finance and Budget. The Chair shall appoint an Audit Committee immediately prior to the biennial Organizational Meeting. Additional committees may be appointed as deemed necessary. These committees and their individual members serve at the pleasure of the Chair

The Chair shall attend all ORP Central Committee meetings. Should the Chair be unable to attend and no Alternate Delegate is able to attend in the Chair's stead, the Chair shall appoint a proxy to be present in one's stead as prescribed in Article VIII, §D of these Bylaws.

B. Vice-Chair

The Vice Chair shall perform the duties of the Chair should the office become vacant or the Chair is unable to perform the duties of the office.

The Vice Chair shall perform such duties as may be assigned from time to time by the Chair.

The Vice-Chair shall attend all ORP Central Committee meetings. Should the Vice-Chair be unable to attend and no Alternate Delegate is able to attend in the Vice-Chair's stead, the Vice-Chair shall appoint a proxy to be present in one's stead as prescribed in Article VIII, §D of these Bylaws.

C. Secretary

The Secretary shall be responsible for recording and maintaining minutes of all meetings of the MCRCC and the Executive Committee and transmitting them to the members of the Executive Committee within 10 business days following the meeting. The minutes shall be maintained in a form that can be transferred to a newly-appointed or elected Secretary.

The Secretary shall transmit all notices prescribed by ORS, ORP Bylaws, MCRCC Bylaws, the Chair, or Executive Committee.

The Secretary shall inform the Marion County Clerk, the ORP, and the Precinct Organizational Chair by USPS or electronically of resignations and appointments of PCPs.

The Secretary shall notify appointed PCPs by USPS or electronically of their appointment within 21 days of their certification by the Marion County Clerk.

The Secretary shall provide copies of the MCRCC Bylaws to all PCPs by USPS or electronically within 21 days of their certification by the Marion County Clerk.

The Secretary shall maintain an attendance record of all MCRCC and Executive Committee meetings and include the record as an appendix to the minutes of the meeting.

The Secretary shall secure a certified list of duly-elected PCPs from the county Clerk's office prior to an MCRCC Organizational Meeting.

The Secretary shall maintain a current list of members. This list will be used to credential members at MCRCC meetings and whenever it is necessary to have a current roster of members.

The Secretary may take on the role of Alternate Delegate to be credentialed at an ORP Central Committee meeting in the absence of all duly-elected Alternate Delegates.

D. Treasurer

The Treasurer shall act as fiscal agent of the Central Committee for the receipt and disbursement of its funds.

The Treasurer shall maintain accurate records and submit written financial reports as may be required by the MCRCC Bylaws, Chair, Executive Committee, or ORS.

The Treasurer shall pay bills as directed by the Chair. Should the Treasurer question the propriety or authority for paying a bill, the Treasurer may request a written directive from the Executive Committee, signed by the Chair. This directive shall be maintained as a permanent record in the minutes of the Executive Committee meeting at which it was considered.

The Treasurer shall make a financial report at all Executive Committee and MCRCC meetings. This report shall be in writing and provided to the Chair no later than 10 days prior to the meeting.

The Treasurer may take on the role of Alternate Delegate to be credentialed at an ORP Central Committee meeting in the absence of all duly-elected Alternate Delegates.

ARTICLE VIII — DELEGATES AND ALTERNATES TO THE ORP CENTRAL COMMITTEE

A. General

MCRCC shall have two Delegates to the ORP Central Committee and additional Delegates equal to the number of voters affiliated with the Republican Party and registered for the Primary Election divided by 15,000. If the remaining fraction is in excess of one-half of 15,000, 1 additional Delegate shall be elected.

The Chair and Vice Chair shall be Delegates and the others shall be elected at the Organizational meeting. An Alternate shall be elected for each Delegate.

B. Election

Candidates for Delegate and Alternate Delegate shall notify the Secretary in writing or electronically of their candidacy no later than 15 days prior to the General Election in the years the Organizational Meeting occurs. The Secretary will send the list of candidates who have submitted intent to run for Delegate and Alternate Delegate positions to voting members no later than 10 days prior to the date of the General Election.

C. Vacancies

Should a Delegate or Alternate Delegate resign, an interim replacement shall be appointed by the Executive Committee to serve until a replacement can be elected at a meeting of the MCRCC.

D. Attendance and Proxies

A Delegate unable to attend an ORP Central Committee meeting must notify the Chair at least 20 days prior to the scheduled date of the meeting. On receiving such notice, the Chair shall notify an Alternate Delegate.

When an Officer or Delegate is unable to attend a meeting of the ORP Central Committee, the next elected Alternate Delegate, in the order of votes received, may be seated at the meeting. In the absence of both as well as the Secretary and Treasurer, a proxy may be seated as provided in Article V, § A of the ORP Bylaws.

The proxy holder must be present at the ORP Central Committee meeting to exercise the rights of the Delegate. The proxy must be written and either hand-delivered or transmitted by USPS by the Chair to the designated holder with a copy transmitted to the ORP seven days prior to the ORP Central Committee meeting.

A proxy holder must be a registered Republican in Marion County for 180 days preceding the meeting.

The proxy form shall be determined by the Executive Committee but must include the name of the MCRCC, the date prepared, the name and address of the proxy holder, the name and office of the Delegate represented, and the signature of the Delegate.

ARTICLE IX — THE EXECUTIVE COMMITTEE

A. Voting Membership

The Executive Committee shall consist of a minimum of Chair, Vice Chair, Secretary, Treasurer, and Delegates and Alternate Delegates to the ORP Central Committee.

The Executive Committee may not have more appointed voting members than elected members.

B. Non-Voting Membership

Non-Voting members may include the immediate past Chair, legal counsel, and chairs of standing and special committees appointed by the Chair and Executive Committee.

C. Quorum

A quorum shall consist of a simple majority of voting members

D. Disqualification and Recall

An Executive Committee member disqualifies oneself from further service when found to have failed to perform the duties of one's office or engaged in one of the following acts:

Endorses publicly, contributes financially to, or actively engages in, a campaign in opposition to the election of a candidate nominated by the Republican Party as provided for in the ORS.

Seeks the nomination of any other party or election as a non-affiliated candidate.

For either of the activities listed in this section to be disqualifying, it must be evidenced by one or more of the following:

A copy of organizational papers filed with the Marion County Elections, the State Elections and Public Records Division, or the Federal Elections Commission.

Organizational or campaign materials distributed by the supporters of an individual described in this section.

A copy of any contributions report of any committee organized exclusively for the support as a candidate of an individual described in this section on file with the Marion County Elections, the State Elections Board and the State Records Division, or the Federal Elections Commission.

Evidence of participation in the campaign of candidates forbidden by this section may include:

Sworn statements from persons with knowledge of such activities

Statements made by the individual to a member(s) of the Executive Committee

Writings in support of such candidate attributable to the individual

Other such evidence considered by the Executive Committee in the deliberation involving the decision to remove the person in question.

Any member of the MCRCC may file a petition for removal of an Executive Committee member with the MCRCC Secretary. A special meeting of the Executive Committee shall be called no later than 30 days after the date of the filing to consider the petition.

The member in question shall be allowed the opportunity to refute the allegations made in the petition at a Special Meeting of the Executive Committee called for the purpose of determining the validity of such allegations.

A recommendation to the MCRCC for removal of the member in question shall require a simple majority vote of the Executive Committee members present. The individual in question is barred from this vote and is not to be considered when determining the presence of a quorum.

The Executive Committee on its affirmative vote to the petition must refer the removal of a member of the Executive Committee to the MCRCC for consideration at a regular meeting or special meeting called for that purpose.

Notice of the MCRCC meeting at which the removal of the Executive Committee member will be decided will be sent electronically or by USPS to the Executive Committee, members, and the Executive Committee member to be considered for removal, no later than 14 days prior to the meeting.

A quorum for the meeting at which the removal of an Executive Committee member is considered shall be a 2/3 majority of the members listed in the record of members in attendance at the call to order of the meeting and maintained by the Secretary.

Removal of a member of the Executive Committee requires a simple majority vote of the members present and eligible to vote at a regular or special meeting of the MCRCC called for that purpose.

The County Chair will present the findings of the Executive Committee at the meeting at which the removal of the member in question is considered. If the member in question is the County Chair, then the Vice-Chair will preside over the meeting. The member in question will be given an opportunity to offer information relative to the question of one's removal or submit one's resignation.

The Chair, or in the event the Chair is the member in question, the Vice-Chair, will then require a vote of the MCRCC on the removal from the Executive Committee of the member in question. If the vote is to remove the Executive Committee member, that member shall at that time surrender all documents and other materials in one's possession that are the property of the MCRCC. Should the vote not result in the removal of the member from the Executive Committee, the member shall resume one's duties.

ARTICLE X — QUORUM

A quorum for MCRCC meetings shall be 25 members listed on the record of members provided by the Secretary

ARTICLE XI — VOTING

Only duly-elected PCPs may vote for officers, Delegates and Alternate Delegates at the biennial Organizational Meeting. Both elected and appointed PCPs may vote on all other matters at the biennial Organizational Meeting.

All members whose names appear on the list maintained by the MCRCC Secretary may vote on all matters at all other meetings where a vote of members is taken.

Proxies may not be used at any time for any MCRCC meeting.

Unless prescribed under another provision in these Bylaws, special meeting rules adopted at a meeting of the MCRCC, or approved on a motion by a member, matters shall be decided by a simple majority of those present and eligible to vote.

ARTICLE XII — AREA ORGANIZATION

The precincts in Marion County shall be grouped into areas of which the Executive Committee shall determine the number and their boundaries from time to time. In determining the number and size of such areas the Executive Committee shall take into consideration, to the extent practicable, that such areas shall be within the boundaries of each of the State of Oregon Representative Districts within Marion County.

An Area Captain for each area shall be appointed and serve at the pleasure of the Precinct Organization Chair.

The Area Captain shall perform such duties as may be assigned by the Precinct Organization Chair.

A vacancy in the office of Area Captain may be filled by the Precinct Organization Chair.

ARTICLE XIII — COMMITTEES

A. General

The Chair shall appoint the following standing committees:

Precinct Organization

Candidates Assessment

Finance and Budget

Additional committees may be appointed by the Chair and serve at the pleasure of the Chair.

The term of office of all committees shall expire with the election of a new Chair.

B. Audit Committee

The Chair shall appoint an Audit Committee. This committee will conduct a full audit of the books of the MCRCC immediately prior to the biennial Organizational Meeting. The results of the audit will be submitted to the Executive Committee no later than five business days prior to the Organizational Meeting.

An audit of the MCRCC books will be conducted at any time on the request of the Chair or the Executive Committee.

The Audit Committee shall certify the accuracy and completeness of the records and submit a written report to the Executive Committee and the MCRCC.

Should a discrepancy be found by the auditors, they shall promptly report the matter to the Chair who shall then immediately call a Special meeting of the Executive Committee for the purpose of formulating a procedure for resolving the discrepancy. Should fraud be suspected, the Executive Committee will authorize the Chair to take the measures necessary to resolve the matter.

ARTICLE XIV — BUDGET

A. General

No later than March 1st of each year, the Budget and Finance Committee shall prepare an annual budget and present it to a meeting of the MCRCC. Upon adoption of the budget, the Chair may approve expenditures authorized therein for expenditures to support regular MCRCC operations. Expenditures in excess of \$500.00 must be brought to the Executive Committee.

The Executive Committee may amend any budget previously adopted by the MCRCC but Executive Committee amendments resulting in an increase in the total budget shall become effective only when approved by the MCRCC at either a regular or special MCRCC meeting

B. Expenditures

The Executive Committee must approve any expenditure above \$500 that is not specifically and expressly included in the budget as a line item. Other expenditures under \$500 may be made in the course of regular MCRCC operations. The Executive Committee at its regular meetings will review expenditures.

The Treasurer shall submit a statement in writing of income and expenditures to the MCRCC at each regular MCRCC meeting.

C. Income

All monies received by the Executive Committee shall be given to the Treasurer for deposit to the account of the MCRCC within 7 business days of receipt.

The Treasurer shall have sole authority to deposit funds to the account of the MCRCC. Funds deposited through the Direct Debit (ACH) Enrollment and on-line deposits shall be exempt from this requirement.

ARTICLE XV — ELECTION OF DELEGATES AND ALTERNATES TO THE ORP PLATFORM CONVENTION

Delegates to the ORP Platform Convention shall be the Chair, Vice-Chair and MCRCC Delegates and Alternate Delegates plus additional Delegates and Alternates elected by the MCRCC in accordance with Article XVI of the ORP Central Committee Bylaws.

The Chair shall convene a meeting of the MCRCC for the purpose of electing Bonus Delegates and Alternate Bonus Delegates no later than two months prior to the scheduled date of the ORP Platform Convention.

ARTICLE XVI — RESOLUTIONS

A Resolution may be considered at any MCRCC meeting.

To be considered by the MCRCC the resolution must first be submitted to the Chair and transmitted electronically or by USPS to the MCRCC no later than 10 days prior to the MCRCC meeting at which the resolution is to be decided.

ARTICLE XVII — ENDORSEMENT OF CANDIDATES AND MEASURES

The MCRCC may recruit candidates for any public elected office with a service district contained wholly or in part in Marion County. In recruiting candidates for the State Legislature, the MCRCC may cooperate with the Republican caucuses and neighboring County parties.

The MCRCC intends to actively support all Republican candidates seeking elective office representing citizens of Marion County at the General Election held in November of even-numbered years. The MCRCC intends to actively support all Republicans and others advancing Republican interests seeking election to non-partisan positions. The MCRCC invites Republican candidates and those who advance Republican interests and values to seek endorsement by the MCRCC prior to the Primary Election held in even-numbered years and prior to an election held at any other time.

To receive endorsement, all candidates must first appear before the MCRCC at a regular meeting to describe their desire and goals for service in the office and proposed campaign. The Candidates Assessment Committee shall subsequently interview the candidate and report to the MCRCC at the next regular meeting regarding a recommendation for endorsement. All candidates recommended for endorsement will receive support prior to the vote to endorse. To be eligible for an endorsement the candidate must have filed one's declaration of candidacy or nominating petition with the appropriate Elections authority.

The meeting at which the vote to endorse is taken shall occur in time for candidates to include the endorsement in the Voters' Pamphlet. To approve a motion to endorse, 2/3 of the MCRCC present must vote in favor. Standard quorum requirements apply.

The MCRCC or the Executive Committee may endorse passage or defeat of any Bill before the State Legislature, the U.S. Congress, or referred to the People by the Legislature. The MCRCC may endorse passage or defeat of any citizen initiative or referendum, including all activities necessary to qualify the proposals for the ballot. The motion must be approved by 2/3 of the MCRCC present. Standard quorum requirements apply.

Without a vote by the MCRCC, PCPs shall acknowledge that individual support for or opposition to any candidate or measure does not indicate a position taken by the MCRCC

ARTICLE XVIII — VACANCIES AND NOMINATION FOR ELECTED STATE OFFICES WITHIN THE COUNTY

Vacancies in Legislative offices shall be filled in accordance with ORP Bylaws Article XXIII.

ARTICLE XIX — PARLIAMENTARY AUTHORITY

The rules contained in the most recent edition of *Roberts Rules of Order* shall govern the MCRCC in all cases in which they are applicable and in which they are not inconsistent with these Bylaws, special rules, or procedure adopted for specific purposes.

ARTICLE XX — PRIVACY POLICY

Personally Identifiable Information (PII), to include name, precinct number, address, phone numbers, email addresses, or social media profile information of Precinct Committee Persons shall not be released to any third-party entity. These include candidates, campaigns, or other Republican organizations to include the Oregon Republican Party. Internal access to this information shall be restricted to the Executive Committee and Area Captains of the respective PCPs.